

Policemen's Annuity and Benefit Fund

Chicago, Illinois

Qualified Illinois Domestic Relations Orders

REQUIREMENTS FOR A VALID QILDRO or QILDRO CALCULATION ORDER

For a court order to be a valid QILDRO or QILDRO Calculation Order, it must satisfy **all** of the following criteria:

- 1) The QILDRO must be accompanied by a \$50.00 processing fee, payable to the Policemen's Annuity and Benefit Fund [PABF]
- 2) If the QILDRO applies to a person who became a PABF member before July 1, 1999, it must be accompanied by the original *Consent to Issuance of QILDRO* form signed by the member.
- 3) The order must be a certified copy (court entered) of the original.
- 4) The order must have been issued by an Illinois court of competent jurisdiction in a proceeding for declaration of invalidity of marriage, legal separation, or dissolution of marriage that provides for the distribution of property, or any proceeding to amend or enforce such a property distribution.
- 5) The order must contain the name, residence address and social security number of the PABF member.
- 6) The order must contain the name, residence address and social security number of the alternate payee.
- 7) The order must identify the PABF as the retirement system to which it is directed.
- 8) The order must identify the court that issued it.
- 9) The order must specify the dollar amount or percentage of the retirement benefit, refund payable or death benefit payable to the alternate payee.
- 10) The order must apply only to benefits that are statutorily subject to QILDROs.
- 11) The order must be in the form adopted by the PABF. **ANY ALTERATIONS TO THE FORM WILL INVALIDATE THE ORDER.** Please be aware that alterations may initiate actions against violating parties.
- 12) The effective date of the order must be on or after July 1, 2006.
- 13) The QILDRO Calculation Order must not be completed in a manner that changes the intent of the QILDRO to which it relates.